

## Student Ambassador Request Form

**Date or Dates Needed AND Day of the Week:**

**Hours Needed: Hours you need them to work, not hours of the event**

**Name of Event:**

**Location of Event: Where do they need to meet?**

**Number of Ambassadors Needed:**

**Ambassadors will be Responsible for: Please give as much detail as possible**

**To whom do they report: If your picture is not in the personnel directory and you have not already sent me one, please include a headshot with this request**

**I would prefer the Ambassador (s) to wear yellow shirt or blazer with tie/scarf or vest with tie/scarf**

Please submit this form to Melissa Winstead via email

- Melissa.Winstead @kctcs.edu
- Harold Rogers Student Commons Building, room 210
- (606) 451-6657