Checklist to Receive V.A. Education Benefits

_____ 1. Contact your Certifying Official. For Maysville, LVC, and the Paris extension, contact Steve Crail on the Maysville campus at, 606-759-7141, Ext. 66229, or steve.crail@ kctcs.edu. For the Rowan and Montgomery extension contact Jo McCarty, on the Rowan campus at, 606-783-1538, Ext. 66312, or jo.mccarty @kctcs.edu.

_____ 2. Apply for your V.A. benefit at www.gibill.va.gov. Enter VONAPP, Veterans on-line application, you will be asked to answer questions about you and your military experience. Chapter 35, DEA, will use form 22-5490 to apply. Post 9/11, chapters 30, 1606, and 1607 use form 22-1990.

_____ 3. Apply for admission to the school at www.maysville.kctcs.edu. You may be asked to provide certain documents, DD-214, etc. You will be notified by mail of your acceptance.

_____ 4. Fill out the on-line application for Federal Financial Aid (FASFA) you may be eligible for aid in addition to your G.I. Bill. This step is not mandatory.

_____ 5. Take the COMPASS placement test at the Maysville, Rowan, LVC, Montgomery, or Paris campus. This determines what type of classes you will need to take.

_____ 6. Declare a program of study. The V.A. requires you to be in a credential seeking program.

_____ 7. Meet with an academic advisor. All advisors have been informed of the guidelines that the V.A. requires you to follow. Self-advising is never a good idea. If you don't know who your academic advisor is contact your Certifying Official.

_____ 8. If you receive a tuition waiver, from National Guard or from the State of Ky, make sure your waiver has been received by the school.

_____ 9. Request to have your military transcript sent to the school. You could possibly receive college credit for your training. www.jstdod.ed/mil