## **Business Administration Program Maysville Community & Technical College**

Management option Coordinator: Wendy Noble

Email: wendy.noble@kctcs.edu

Contact Information: Office: Administration Bldg. A-308F

Phone: (606) 759-7141 Ext. 66160

## Open Admissions Certificates

Accounting option Coordinator: Laura Denton

laura.denton @kctcs.edu

Office Administration Bldg. A-308D

Ext. 66162

Management Certificate [ Certificate Code: 5202013209] Required:				
	_283 BA Principles of Management (3)			
	_212 BA Introduction to Financial Management (3)			
OR	105 MT Business Mathematics (3)			
OR	110 MT Applied Mathematics (3)			
	_284 BA Applied Management Skills (3)			
Cho	ose 6 credit hours from the following approved Management Courses:			
	_200 BA Small Business Management (3)			
	274 BA Human Resource Management (3)			
	285 BA Problems in Marketing & Management (3)			
	287 BA Supervisory Management (3)			
	288 BA Personal & Organizational Leadership (3)			
	291 BA Retail Management (3)			
	299 Selected Topics in Business Administration: (Topic) (1-3)			
	_275 OST Office Management			

## 15 TOTAL CREDIT HOURS

Maysville Community & Technical More detailed and updated information may be available <a href="www.maysville.kctcs.edu">www.maysville.kctcs.edu</a> KCTCS is an equal opportunity employer and education institution.

Note:

Tiote.				
	Math	Reading	Writing	
ACT	18	18	18	
COMPASS	30 (Algebra)	81	70	

1