Medical Information Technology **Associate in Applied Science-**
Maysville Community & Technical College **Medical Office Management Track**

Program Coordinator: Debra Morris
Contact Information: 606-783-1538 ext. 66316 Office: 105B Location: Rowan Campus

Email: debra.morris@kctcs.edu Enrollment Date ___/___/____

Academic Plan Code: 510716709 **Academic Program Code: 5107167019**

Name: **ID #:**

General Education:

General Education & Support Classes	Credit Hours	Semester Taken/Grade
MAT 105- Business Math OR	3	
MAT 110- Applied Math OR	(3)	
MAT 150- College Algebra OR	(3)	
A Higher Level Quantitative Reasoning Course	(3)	
ENG 101-Writing I	3	
BIO 135-Basic Anatomy & Physiology with Laboratory*	4	
Oral Communication	3	
Heritage/Humanities	3	
Social/Behavioral Sciences	3	
*Students can fulfill the Biology requirement with both BIO 137 and BIO 139.		
SUBTOTAL	**19**	

Technical Core:

Core Requirements	Credit Hours	Semester Taken/Grade
Computer Literacy	3	
OST 110- Document Formatting & Word Processing	3	
MIT 230- Medical Information Management	3	
OST 240- Software Integration	3	
MIT 103- Medical Office Terminology OR	3	
AHS 115- Medical Terminology OR	(3)	
CLA 131- Medical Terminology from Greek and Latin	(3)	
MIT 104- Medical Insurance	3	
MIT 217- Medical Office Procedures	3	
MIT 228- Electronic Medical Records	3	
MIT 295- Medical Information Technology Capstone	3	
MIT 227- Medical Office Software	3	
SUBTOTAL	**30**	

Notes:
1. Required minimum ACT or COMPASS scores

	Math	Reading	Writing
ACT	19	18	18
COMPASS	ALG 31	85	74

Student Scores	Math	Reading	Writing
ACT			
COMPASS			

MT 55-
MT 65-
ARI 10-(Writing)
ARI 20-(Reading)

Medical Coding Track Classes

Insurance Coding Option Classes	Credit Hours	Semester Taken
ACT 101- Fundamentals of Accounting I OR	3	
ACC 201- Financial Accounting I	(3)	
OST 235- Business Communications Technology	3	
BAS 160- Introduction to Business	3	
OST 275- Office Management	3	
Courses Approved by Program Coordinator	3	
SUBTOTAL	**15**	

TOTAL HOURS **64**

Progression in the Medical Information Technology program is contingent upon achievement of a grade of "C" or better in each course and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).

*****If student has no formal keyboarding training in using the touch method of keying, OST 101 should be added in the first semester.**