Maysville Community & Technical College MEDICAL ASSISTING PROGRAM

Selective Admissions DIPLOMA

Program Contact: Deanna Butler – Maysville Campus Diana Reeder – Rowan Campus

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Academic Plan Code: 5108014020 Academic Program Code: 5108014039

General Education & Support Classes			Credit Hours	Semester Taken
Choose One				
CLA 131	Medical Terminology	or	3	
AHS 115	Medical Terminology (preferred)	or	(3)	
AHS 120	3.6.11: 1.00	or	(1)	
OST 103*	Medical Office Terminology		(3)	
Choose One				
KHP 190	First Aid & Emergency Care	or	2	
CPR 100	CPR for Healthcare Professional		(1)	
BIO 135	Basic Anatomy & Physiology		4	
Choose One				
ENG 101	Writing I (required for AAS)	or	3	
TEC 200	Technical Communications		(3)	
Choose One				
CIS 100	Introduction to Computers	or	3	
	(required for AAS, preferred)			
OST 105*		or	(3)	
	(required for AAS)		, ,	
CPU 100	Introduction to Computers		(3)	
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Core Requi		Credit	Semester
Taken upon program admission		Hours	Taken
MAI 105	Introduction to Medical Assisting	3	
MAI 120	Medical Assisting Lab Techniques I	3	
MAI 140	Medical Assisting Clin Proc I	4	
Choose One			
MAI 150	Medical Assisting Admin Proc I or	3	
OST 217*	Medical Office Procedures	(3)	
Choose One			
MAI 170	Dosage Calculations <i>or</i>	2	
FHM 100	Dosage Calculations	(2)	
MAI 200	Pathophysiology for the Med Asst	3	
MAI 220	Medical Asstg Lab Techniques II	3	
Choose One			
MAI 230	Medical Insurance (preferred) or	3	
OST 104*	Introduction to Medical Insurance	(3)	

Notes:

- Additional electives can lead to AAS GO/TS degree (see checksheet).
- 2. Minimum Scores

	Math	Reading	Writing
ACT	17	17	17
COMPASS	42 (pre-Alg)	80	64

See COMPASS Placement Scores in Master Advising Quick Guide for placement into developmental courses.

- It is preferred, but not required, that general education and support courses be completed prior to program admission.
- 4. A grade of "C" or higher must be achieved in all program required courses.

*In Commission on Accreditation of Allied Health Education (CAAHEP) accredited Medical Assisting programs, OST/MIT courses must be taught by approved faculty and requirements according to CAAHEP standards & guidelines. The transfer of OST courses must be approved by the Medical Assisting coordinator at the specific college accepting credit.

Core Requi	rements	Credit Hours	Semester Taken
MAI 240	Medical Asstg Clin Proc II	4	
Choose One MAI 250	Medical Asstg Admin Proc II <i>or</i> (preferred)	3	
OST 227*	Medical Office Software	(3)	
MAI 270	Pharmacology for the Med Asst	3	
MAI 281	Medical Assistant Practicum	1	
MAI 282	Medical Assistant Externship	3	
	Total Credit Hour Requirements	49-52	

The Maysville Community & Technical College, Maysville & Rowan Campus, Medical Assisting Diploma Program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB) CAAHEP, 1361 Park Street, Clearwater, FL 33756, (727) 210-2350.